

Community Pathways Waiver Amendment #1 Implementation Update

A Partnership for better communication on developmental disability services in Maryland

DDA Webinar June 30, 2016





Amendment #1 - Purpose

- 1. Enhance self-directed service model by removing 82 hour service preauthorization requirement and update personal support services by removing staff hour restrictions;
- Update program capacity by adjusting projections for the number of unduplicated participant based on current trends, new reserved capacity, and legislative appropriation to support new participants each year;
- 3. Update and establish new reserve waiver capacity for waiver participants;
- 4. Update projected service cost based on adjustment to unduplicated participant count and current service utilization;

Reference: Community Pathways Waiver Amendment #1 MD.0023.R06.1 pages 1 – 2.





Amendment #1 - Purpose

- 5. Remove requirement for active treatment in order to be eligible for the Waiver;
- 6. Change personal supports unit of service from an hour to 15 minute units; and
- 7. Update terminology, language, and calculations (such as removing previous information about waiver merger and replacing resource coordination with coordination of community services) in various sections including: Waiver Descriptions, Program Goals, Public Input, Transition Plan, Independent Advocacy, Attachment 1 Transition Plan, Attachment #2 Home and Community-Based Setting Waiver Transition Plan, and Cost Neutrality Demonstration.

Reference: Community Pathways Waiver Amendment #1 MD.0023.R06.1 pages 1 – 2.





Waiver Amendment #1

- Submitted to CMS on March 29, 2016
- CMS request March 30, 2016
 - Additional information requested such as:
 - Time period for listening sessions and surveys
 - MD Registry access (electronic versus paper)
 - Tribal Consultation
 - Summary of Comments
 - Revision to Attachment #2 (Statewide Transition Plan)
- Resubmitted to CMS on April 7, 2016





Waiver Amendment #1

- CMS Informal Questions April 27th, May 6th, and May 10th related to:
 - ✓ Attachment #1 Transition Plan
 - ✓ Use of Contracted Entities
 - ✓ Assessment Method and Frequency
 - ✓ Unduplicated Number of Participants
 - ✓ Selection of Entrants to Waiver
 - ✓ Post Eligibility Treatment of Income
 - ✓ Level of Care Criteria
 - ✓ Waiver Services
 - ✓ HCBS Settings
 - ✓ Risk Assessment and Mitigation
 - ✓ QIS Health and Welfare Discovery and Remediation
 - ✓ Eligibility Groups Served in the Waiver
 - ✓ Health Risk Screening Tool
- Response submitted May 6, 2016 and May 10, 2016





Waiver Amendment #1

- CMS Amendment Approval Letter June 10, 2016
- ➤ Amendment effective date July 1, 2016





Personal Supports

- Personal supports provide regular personal assistance, support, supervision, and training to assist the individual to participate fully in their home and community life. These supports can be provided in the participant's own home, family home, in the community, and at an individual competitive, integrated work site.
- Amendment enhanced self-directed service model by removing 82 hour service preauthorization requirement and updated personal support services by removing staff hour restrictions.
- DDA Memo sent to participants self-directing services on November 10, 2015.
 - Participants self-directing determine number of hours and work schedules based on approved funding.
- Participants self-directing and licensed providers must comply with all federal and State labor laws including overtime requirements.



Active Treatment

- DDA's Advisory Guidelines for Determining Eligibility for DDA Funded Services (December 2012) being updated.
- Recommendations from the Developmental Disabilities Coalition and independent consultant to be incorporated.
- ➤ Eligibility determinations must meet the current statute (Md. Code, Health Gen. Art. § 7-101(f)).
- > Eligibility determinations for children are the same as adults.
- Information and training to be provided for Coordinators of Community Services and Regional Office staff.



Personal Supports - Billing

- ➤ Effective July 1, 2016, Personal Supports unit of service will transitioned from an "Hour" to "15 minute increments."
- Providers are to enter Personal Support services based on 15 minute increments.
- Services must be billed in 0.25 increments, referred to as a 15-minute unit. Therefore a 15 minute service unit is entered as a 0.25 increment.
- Minutes of services are to be totaled by day by service. The sum total is then either rounded up or down to the nearest 15 minute increment

.25 increment = 15 minutes



Personal Supports - Billing

- ➤ A provider may not bill for a Personal Support service of less than 8 minutes if it is the only Personal Support services provided that day.
- ➤ For multiple daily contacts of Personal Supports services on the same day, providers are to total the actual minutes and then round up to the nearest 15 minute increment.
- ➤ If the total minutes end in a seven or less, round down to the nearest 15 minute increment.
- Do not round up each service contact to the nearest 15 minute increment before totaling the units per day per service.



Personal Supports - Billing

Billing Examples:

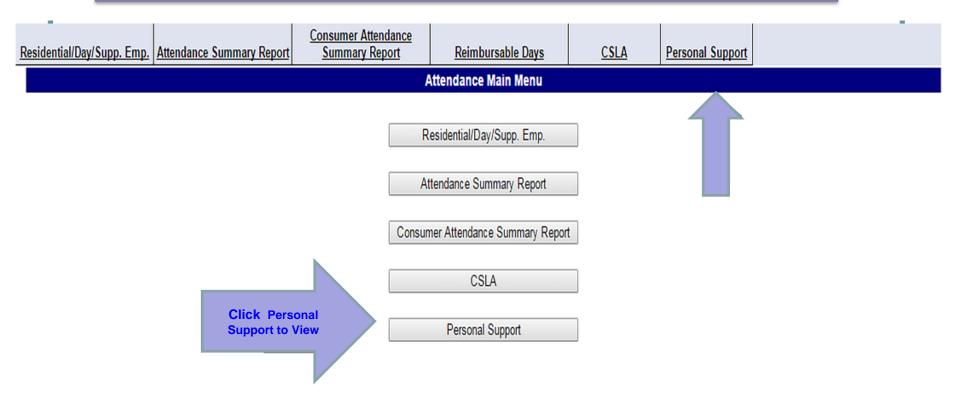
- ➤ Three separate Personal Support service contacts (e.g. morning, noon, and evening) for the same participant of 7 minutes each, equaling 21 total timed minutes, must be billed as one 15-minute unit of service or .25 increment.
- ➤ Three separate Personal Support service contacts for the same participant of 8 minutes each, equaling 24 total timed minutes, must be billed as .50 increments (2 units).

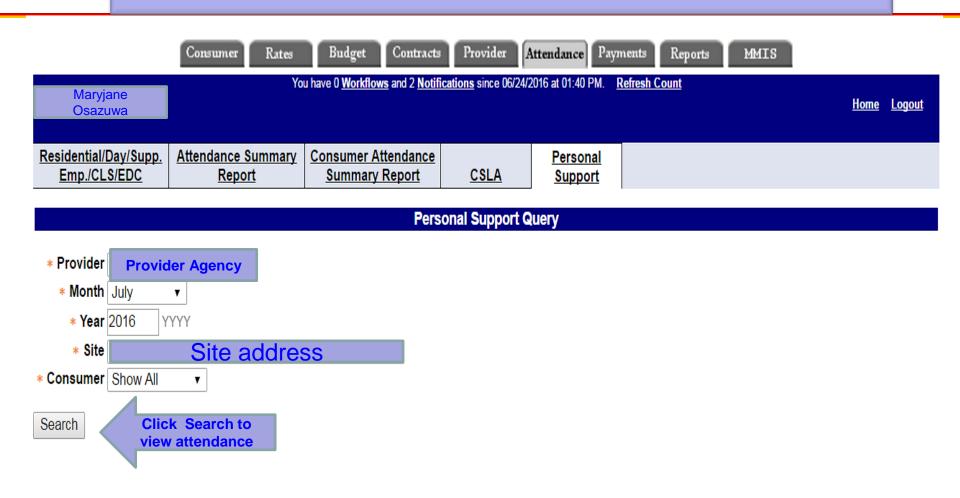


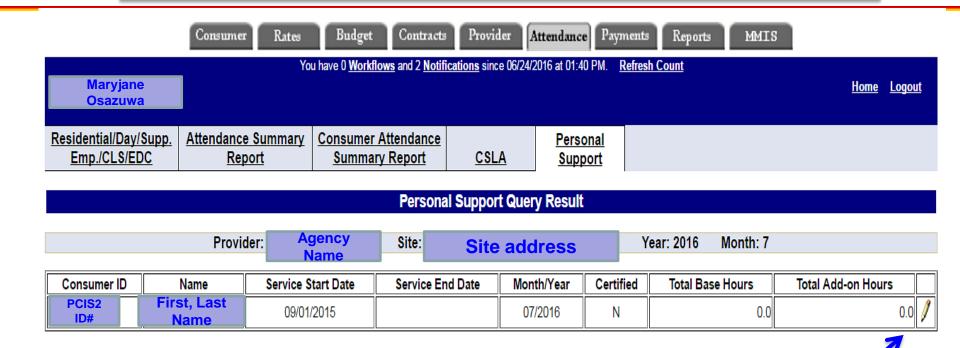
Personal Supports Increments

Units/Increments	Minutes of Service
0	Less than 7 minutes
.25	Greater than or equal to 8 minutes, but less than 23 minutes (8-22 min)
.50	Greater than or equal to 23 minutes, but less than 38 minutes (23-37 min)
.75	Greater than or equal to 38 minutes, but less than 53 minutes (38-52 min)
1.0	Greater than or equal to 53 minutes, but less than 68 minutes (53-67 min)
1.25	Greater than or equal to 68 minutes, but less than 83 minutes (68-82 min)
1.50	Greater than or equal to 83 minutes, but less than 98 minutes (83-97 min)
1.75	Greater than or equal to 98 minutes, but less than 113 minutes (98-112 min)
2.0	Greater than or equal to 113 minutes, but less than 128 minutes (113-127 min)









Click on Pencil to View







Service: Base

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday					
26	27	28	29	30	0.0	0.0					
0.0	0.0	5.0	6	7	8	0.0	Example of Hours: 0 = 0 minutes				
0.0	0.0	0.0	0.0	0.0	15 0.0	0.0	0 = 0 minutes 0.25 = 15 minutes 0.50 = 30 minutes				
0.0	18	0.0	0.0	0.0	0.0	0.0	0.50 = 50 minutes 0.75 = 45 minutes 1.25 = 1 hour 15 minutes				
0.0	25 0.0	26 0.0	0.0	0.0	0.0	30	1.50 = 1 hour 30 minutes 1.75 = 1 hour 45 minutes				
0.0	1	2	3	4	5	6	2.00 = 2 hours				
Number of Hours:	Number of Hours: Enter All										
		_									

Providers may enter total hours/increments per day or use "Enter All" button to populate month with same number of hours
Slide #16

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Save

Certify



Example - Same Service Hours Per Day

Service: Base

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	0.25	0.25
0.25	0.25	5 0.25	6 0.25	7 0.25	8 0.25	9 0.25
10 0.25	0.25	12 0.25	13 0.25	14 0.25	15 0.25	16 0.25
0.25	18 0.25	19 0.25	20 0.25	21 0.25	0.25	23 0.25
0.25	25 0.25	26 0.25	27 0.25	28 0.25	29 0.25	30 0.25
31 0.25	1	2	3	4	5	6

Number of Hours: 0.25

Enter All

Example - Various Service Hours Per Day

Service: Base

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	0.0	0.25
0.50	0.50	5 0.50	6 1.50	7 1.50	8 0.25	9 0.25
10 1.25	11 1.25	12	13 1.25	0.75	15 0.75	16 0.75
17 1.75	18	19 1.75	20 1.75	1.75	1.75	23 1.75
24 2.00	25 2.00	26 2.00	27 2.00	28	29	2.00
31 0.75	1	2	3	4	5	6

Number of Hours: Enter All

Save

Certify

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Example - Invalid Entry

Service: Base

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	spreprod.dhmh.state	e.md.us says:	×
0.0	0.0	5 0.0	6 0.0	Prevent this page from c	reating additional dialogs	ок
0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	25 0.0	26 0.0	0.0	28	0.0	0.0
0.0	1	2	3	4	5	6

Invalid Number error message

Number of Hours: 0.23 Enter All

0.23 hours will display invalid number error



Personal Support Budgeted Hours and Spending Summary

Hours Spending Summary Service	Start Date	End Date	Budgeted Hours	Hours used this month	Hours used this fiscal year	Remaining Hours
Base	07/01/2016	06/30/2017	962.5	0.0	0.0	962.5

➤ Participants budgeted hours, hours used for current month, hours used per Fiscal Year, and remaining hours are displayed



→

Fillable Personal Support Error Update Form

In the event of an incorrect attendance during the same billing period, please complete the fillable error update for Manual Adjustment

Developmental Disa	abilities Administration			
Personal Supp	ort Error Update			
Please fill all the follow	wing required information:			
Consumer Name:	PCIS2 ID:			
Provider Name: Site Address:	Provider No: Site Number:			
Operation Month & Year:	Changes requested by:			
E-mail:	Phone and Extension:			
Agency's Executive Director's Signature:				
Agency Comments:	DDA Comments:			
TOTAL SERVICE TIME				
Please enter hours in 0.25 increments.	♦ 1.25 min = Greater fram or equal to 68 minutes, but less than 83 minutes.			
	↑ 149 min. – 2 has Greater from or equal to 90 min. but less than 149			
O min = Less than 7 minutes per day (not billable) .25 min = Greater or equal to 3 minutes, but less than 23	minutes. 4 1.50 min - Greater from or equal to 83 minutes, but less than 98 minutes.			
minutes (8 to 22min)	(83-97 min)			
4 .50 min - Greater than or equal to 23 minutes, but less than	♣ 1.75 min – Greater fran er equal to 98 minutes, but less than 113			
38 minutes (23 to 37 min) 4 .75 min - Greaterthan or equal to 38 minutes, but less than	minutes (98-112 min) 4 2.0 min - Greaterthan or equal to 113 minutes, but less than 128			
53 minutes (38 to 52 min)	minutes (113 to 127 min)			
 1.0 min - Greater than or equal to 53 minutes, but less than 				
68 minuta (53 to 67 min)	Total Hours Used =			
Base II	Professional Support: Behavior Support □			
1 2 3 4 5 6 7	1 2 3 4 5 6 7			
	<u> </u>			
8 9 10 11 12 13 14	<u> </u>			
15 16 17 18 19 20 21				
15 16 17 18 19 20 21	1 15 16 17 18 19 20 21			
22 23 24 25 26 27 28	3 22 23 24 25 26 27 28			
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29 30 31	29 30 31			
Professional Support: Nursing	Professional Support: General □			





DDA Helpdesk Contact Information

➤ DDA Helpdesk Email:

Helpdesk.dda@maryland.gov

- ➤ Helpdesk Phone Number: 410-767-0747
- ➤ Training PCIS2 Overview July 8, 2016
 - Personal Support –July 20, 2016
 - Regional Training to be scheduled
 - See DDA Training Calendar link



DDA Amendment #1 Webpage

- Community Pathways Waiver Amendment #1 Effective July 1, 2016
- CMS Amendment Approval Letter June 10, 2016
- MD Response CMS Informal Review Questions MD 0023 R06 01 5-6-16
- MD Response CMS Informal Review Questions #3 (5-10-16) MD 0023 R06 01 5-11-16

http://dda.dhmh.maryland.gov/Pages/Waiver%20Amendment% 201.aspx

*Links to documents

